

**IDAHO STATE LICENSING BOARD
OF
PROFESSIONAL COUNSELORS AND
MARRIAGE & FAMILY THERAPISTS**

BOARD FINANCIAL REPORT

**SEPTEMBER
2003**

STATE OF IDAHO
DEPARTMENT OF SELF-GOVERNING AGENCIES
BUREAU OF OCCUPATIONAL LICENSES

IBOL - Financial Status Report

STATE LICENSING BOARD OF PROFESSIONAL COUNSELORS AND MARRIAGE & FAMILY THERAPISTS (COU)

Fiscal Year: 2004

Fiscal Month: 3

As of: September 30, 2003

	Budget	Expenses	Remaining
Personnel	\$52,000.00	\$17,001.56	\$34,998.44
Operating	\$37,500.00	\$14,738.91	\$22,761.09
Capital Outlay	\$0.00	\$0.00	\$0.00
Exam Costs	\$4,500.00	\$1,520.00	\$2,980.00
Total	\$94,000.00	\$33,260.47	\$60,739.53

	Beginning	Transfers	Revenue	Expenditures	Balance
Cash	\$114,851.48	\$0.00	\$25,731.13	\$33,260.47	\$107,322.14

IBOL - Financial Summary Report

COU

			Fiscal Month 3				Fiscal Year 2004	
REVENUES	Account	Sub	Direct MTD	Direct YTD	Indirect MTD	Indirect YTD	Total MTD	Total YTD
APPLICATION FEE	1018	01	\$825.00	\$4,125.00	\$0.00	\$0.00	\$825.00	\$4,125.00
ORIGINAL LICENSES FEE	1018	03	\$750.00	\$3,825.00	\$0.00	\$0.00	\$750.00	\$3,825.00
CERTIFICATION FEE	1018	05	\$20.00	\$80.00	\$0.00	\$0.00	\$20.00	\$80.00
DUPLICATE LICENSE FEE	1018	06	\$10.00	\$120.00	\$0.00	\$0.00	\$10.00	\$120.00
EXAM FEE	1018	07	\$160.00	\$615.00	\$0.00	\$0.00	\$160.00	\$615.00
TOTAL EXAM/RECPTY/APPL/OTHER			\$1,765.00	\$8,765.00	\$0.00	\$0.00	\$1,765.00	\$8,765.00
LIC/RENEWAL - CURRENT YEAR	1020	01	\$452.00	\$15,277.00	\$0.00	\$0.00	\$452.00	\$15,277.00
LIC/RENEWAL - PRIOR YEAR	1020	02	\$240.00	\$480.00	\$0.00	\$0.00	\$240.00	\$480.00
TOTAL LICENSE RENEWALS			\$692.00	\$15,757.00	\$0.00	\$0.00	\$692.00	\$15,757.00
REINSTATEMENT PENALTY - CURR	1205	01	\$150.00	\$1,275.00	\$0.00	\$0.00	\$150.00	\$1,275.00
TOTAL REINSTATEMENT PENALTY			\$150.00	\$1,275.00	\$0.00	\$0.00	\$150.00	\$1,275.00
BAD CHEQUE FEES	1315	02	\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
TOTAL FINES			\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00
REFUNDS TO	3690	01	\$0.00	(\$86.00)	\$0.00	\$0.00	\$0.00	(\$86.00)
REFUNDS FROM VENDORS	3690	02	\$0.00	\$0.00	\$0.00	\$0.13	\$0.00	\$0.13
TOTAL REFUNDS & REIMBURSEMENTS			\$0.00	(\$86.00)	\$0.00	\$0.13	\$0.00	(\$85.87)
TOTAL REVENUES			\$2,607.00	\$25,731.00	\$0.00	\$0.13	\$2,607.00	\$25,731.13
EXPENSES	Account	Sub	Direct MTD	Direct YTD	Indirect MTD	Indirect YTD	Total MTD	Total YTD
ADMINISTRATIVE PAYROLL	4105	01	\$0.00	\$0.00	\$1,042.67	\$3,329.17	\$1,042.67	\$3,329.17
INVESTIGATIVE PAYROLL	4106	01	\$0.00	\$0.00	\$668.58	\$2,141.37	\$668.58	\$2,141.37
FISCAL PAYROLL	4107	01	\$0.00	\$0.00	\$357.53	\$1,198.63	\$357.53	\$1,198.63
BOARD MEMBERS PAY	4120	01	\$380.81	\$380.81	\$0.00	\$0.00	\$380.81	\$380.81
TOTAL TOTAL			\$380.81	\$380.81	\$2,068.78	\$6,669.17	\$2,449.59	\$7,049.98
ADMINISTRATIVE DIRECT CHARGE	4105	03	\$883.14	\$4,265.77	\$0.00	\$0.00	\$883.14	\$4,265.77
TOTAL ADMINISTRATIVE PAYROLL			\$883.14	\$4,265.77	\$0.00	\$0.00	\$883.14	\$4,265.77
INVESTIGATIVE CHARGED DIRECT	4106	03	\$1,650.44	\$5,685.81	\$0.00	\$0.00	\$1,650.44	\$5,685.81
TOTAL INVESTIGATIVE PAYROLL			\$1,650.44	\$5,685.81	\$0.00	\$0.00	\$1,650.44	\$5,685.81
POSTAGE /ADM	5020	01	\$0.00	\$0.00	\$214.15	\$411.58	\$214.15	\$411.58
POSTAGE/INV	5020	02	\$0.00	\$0.00	\$0.98	\$12.48	\$0.98	\$12.48
POSTAGE/PO BOX RENT	5020	04	\$0.00	\$0.00	\$0.00	\$16.76	\$0.00	\$16.76
TOTAL POSTAGE			\$0.00	\$0.00	\$215.13	\$440.82	\$215.13	\$440.82
EXPRESS MAIL/BD	5023	03	\$61.07	\$61.07	\$0.00	\$0.00	\$61.07	\$61.07
TOTAL EXPRESS MAIL			\$61.07	\$61.07	\$0.00	\$0.00	\$61.07	\$61.07
DATA LINE CHARGESADM	5029	01	\$0.00	\$0.00	\$0.00	\$14.18	\$0.00	\$14.18
DATA LINE CHARGES/INV	5029	02	\$0.00	\$0.00	\$4.68	\$12.33	\$4.68	\$12.33
TOTAL DATA LINE CHARGES			\$0.00	\$0.00	\$4.68	\$26.51	\$4.68	\$26.51
TELEPHONE EQUIPMENT	5030	01	\$0.00	\$0.00	\$68.75	\$103.27	\$68.75	\$103.27
TELEPHONE EQUIPMENT/INV	5030	02	\$0.00	\$0.00	\$17.76	\$33.13	\$17.76	\$33.13
TOTAL TELEPHONE EQUIPMENT			\$0.00	\$0.00	\$86.51	\$136.40	\$86.51	\$136.40
TELEPHONE LONG DISTANCE	5031	01	\$0.00	\$0.00	\$5.90	\$21.74	\$5.90	\$21.74
TELEPHONE LONG DISTANCE/INV	5031	02	\$0.00	\$0.00	\$2.89	\$17.09	\$2.89	\$17.09
TOTAL TELEPHONE LONG DISTANCE			\$0.00	\$0.00	\$8.79	\$38.83	\$8.79	\$38.83
CELLULAR CHARGES/INV	5033	02	\$0.00	\$0.00	\$4.93	\$22.07	\$4.93	\$22.07
TOTAL CELLULAR CHARGES			\$0.00	\$0.00	\$4.93	\$22.07	\$4.93	\$22.07
VIDEO/CONFERENCE CALLS INV	5035	02	\$0.00	\$0.00	\$2.20	\$2.20	\$2.20	\$2.20
TOTAL VIDEO/CONFERENCE CALLS			\$0.00	\$0.00	\$2.20	\$2.20	\$2.20	\$2.20
TRAINING SERVICES	5070	01	\$0.00	\$0.00	\$0.00	\$47.47	\$0.00	\$47.47
TOTAL TRAINING SERVICES			\$0.00	\$0.00	\$0.00	\$47.47	\$0.00	\$47.47
CLERICAL SERVICES	5105	01	\$0.00	\$0.00	\$31.27	\$188.65	\$31.27	\$188.65
TOTAL CLERICAL SERVICES			\$0.00	\$0.00	\$31.27	\$188.65	\$31.27	\$188.65
ORG DUES - BOARDS	5135	03	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
TOTAL ORG DUES - BOARDS/BOL			\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
AUDITING	5155	01	\$0.00	\$0.00	\$284.85	\$284.85	\$284.85	\$284.85
TOTAL AUDITING			\$0.00	\$0.00	\$284.85	\$284.85	\$284.85	\$284.85

IBOL - Financial Summary Report

COU			Fiscal Month 3				Fiscal Year 2004	
EXPENSES	Account	Sub	Direct MTD	Direct YTD	Indirect MTD	Indirect YTD	Total MTD	Total YTD
LEGAL SERVICES/AG/ADM	5166	01	\$0.00	\$0.00	(\$216.46)	\$2,009.29	(\$216.46)	\$2,009.29
LEGAL SERVICE/AG/INV	5166	02	\$0.00	\$0.00	\$0.00	\$14.31	\$0.00	\$14.31
LEGAL SERVICES/AG/BD	5166	03	\$1,255.95	\$1,764.93	\$0.00	\$0.00	\$1,255.95	\$1,764.93
LEGAL SERVICES/PRVT ATT/ADMI	5166	04	\$0.00	\$0.00	\$0.00	\$20.63	\$0.00	\$20.63
LEGAL SERVICES/PRVT ATT/BD	5166	06	\$283.48	\$283.48	\$0.00	\$0.00	\$283.48	\$283.48
TOTAL LEGAL SERVICES			\$1,539.43	\$2,048.41	(\$216.46)	\$2,044.23	\$1,322.97	\$4,092.64
OTHER PROFESSIONAL SERVICES	5199	01	\$0.00	\$0.00	\$94.95	\$94.95	\$94.95	\$94.95
TOTAL OTHER PROFESSIONAL SERVICES			\$0.00	\$0.00	\$94.95	\$94.95	\$94.95	\$94.95
COMPUTER HARDWARE	5240	01	\$0.00	\$0.00	\$0.00	\$11.25	\$0.00	\$11.25
TOTAL COMPUTER HARDWARE MAINTENANCE.			\$0.00	\$0.00	\$0.00	\$11.25	\$0.00	\$11.25
OTHER MAINTENANCE.	5250	01	\$0.00	\$0.00	\$0.00	\$99.73	\$0.00	\$99.73
TOTAL OTHER MAINTENANCE.			\$0.00	\$0.00	\$0.00	\$99.73	\$0.00	\$99.73
PHOTOCOPING/INV	5275	02	\$0.00	\$0.00	\$0.77	\$1.69	\$0.77	\$1.69
TOTAL PHOTOCOPYING			\$0.00	\$0.00	\$0.77	\$1.69	\$0.77	\$1.69
OTHER ADMIN. SERVICES	5299	01	\$0.00	\$0.00	\$11.90	\$17.80	\$11.90	\$17.80
OTHER ADM SERVICES/INV	5299	02	\$0.00	\$0.00	\$2.01	\$3.00	\$2.01	\$3.00
TOTAL OTHER ADMIN. SERVICES			\$0.00	\$0.00	\$13.91	\$20.80	\$13.91	\$20.80
PROGRAM DESIGN /ADM	5305	01	\$0.00	\$0.00	\$141.13	\$777.78	\$141.13	\$777.78
PROGRAMMING DESIGN/INV	5305	02	\$0.00	\$0.00	\$42.90	\$111.54	\$42.90	\$111.54
TOTAL PROGRAM DESIGN			\$0.00	\$0.00	\$184.03	\$889.32	\$184.03	\$889.32
COMPUTER SERVICES	5320	01	\$0.00	\$0.00	\$1.66	\$6.81	\$1.66	\$6.81
TOTAL COMPUTER SERVICES			\$0.00	\$0.00	\$1.66	\$6.81	\$1.66	\$6.81
OTHER DATA PROCESSING	5350	01	\$0.00	\$0.00	\$62.66	\$78.30	\$62.66	\$78.30
TOTAL OTHER DATA PROCESSING CHARGES			\$0.00	\$0.00	\$62.66	\$78.30	\$62.66	\$78.30
IN STATE MEALS TAXABLE/INV	5353	02	\$0.00	\$0.00	\$6.93	\$17.52	\$6.93	\$17.52
IN STATE MEALS	5353	03	\$52.50	\$52.50	\$0.00	\$0.00	\$52.50	\$52.50
TOTAL IN STATE MEALS TAXABLE			\$52.50	\$52.50	\$6.93	\$17.52	\$59.43	\$70.02
MILEAGE IN STATE	5360	01	\$0.00	\$0.00	\$1.18	\$2.09	\$1.18	\$2.09
MILEAGE IN STATE/INV	5360	02	\$0.00	\$0.00	\$69.03	\$228.87	\$69.03	\$228.87
MILEAGE IN STATE/BOARDS	5360	03	\$313.78	\$529.78	\$0.00	\$0.00	\$313.78	\$529.78
TOTAL MILEAGE IN STATE			\$313.78	\$529.78	\$70.21	\$230.96	\$383.99	\$760.74
AIR TRAVEL OUT OF USA-ADM	5379	01	\$0.00	\$0.00	\$42.52	\$42.52	\$42.52	\$42.52
TOTAL AIRTRAVEL OUT OF USA			\$0.00	\$0.00	\$42.52	\$42.52	\$42.52	\$42.52
PUBLIC CONVEYANCE OUT OF	5393	01	\$0.00	\$0.00	\$2.01	\$2.01	\$2.01	\$2.01
TOTAL PUBLIC CONVEYANCE OUT OF COUNT			\$0.00	\$0.00	\$2.01	\$2.01	\$2.01	\$2.01
PHONE/FAX CHARGES	5395	01	\$0.00	\$0.00	\$1.40	\$1.40	\$1.40	\$1.40
PHONE/FAX CHARGES/INV	5395	02	\$0.00	\$0.00	\$0.00	\$0.14	\$0.00	\$0.14
PHONE/FAX CHARGES/BOARDS	5395	03	\$0.00	\$14.64	\$0.00	\$0.00	\$0.00	\$14.64
TOTAL PHONE/FAX CHARGES			\$0.00	\$14.64	\$1.40	\$1.54	\$1.40	\$16.18
SUBSISTANCE IN STATE/INV - FOOD	5396	02	\$0.00	\$0.00	\$5.94	\$55.82	\$5.94	\$55.82
SUBSISTANCE IN STATE/BOARDS -	5396	03	\$72.00	\$159.00	\$0.00	\$0.00	\$72.00	\$159.00
SUBSISTENCE IN STATE - LODGNG	5396	04	\$0.00	\$0.00	\$0.00	\$4.13	\$0.00	\$4.13
SUBSISTANCE IN STATE/INV -	5396	05	\$0.00	\$64.50	\$56.86	\$107.88	\$56.86	\$172.38
SUBSISTENCE IN STATE/BOARDS -	5396	06	\$0.00	\$122.00	\$0.00	\$0.00	\$0.00	\$122.00
TOTAL SUBSISTENCE IN STATE			\$72.00	\$345.50	\$62.80	\$167.83	\$134.80	\$513.33
SUBSISTENCE OUT OF	5398	01	\$0.00	\$0.00	\$108.48	\$108.48	\$108.48	\$108.48
TOTAL SUBSISTENCE OUT OF COUNTRY			\$0.00	\$0.00	\$108.48	\$108.48	\$108.48	\$108.48
OFFICE SUPPLIES	5410	01	\$0.00	\$0.00	\$44.37	\$114.92	\$44.37	\$114.92
SUPPLIES/INV	5410	02	\$0.00	\$0.00	\$18.02	\$54.62	\$18.02	\$54.62
TOTAL OFFICE SUPPLIES			\$0.00	\$0.00	\$62.39	\$169.54	\$62.39	\$169.54
OTHER SUPPLIES	5450	01	\$0.00	\$0.00	\$6.96	\$10.98	\$6.96	\$10.98
OTHER SUPPLIES/INV	5450	02	\$0.00	\$0.00	\$1.66	\$6.22	\$1.66	\$6.22
TOTAL OTHER SUPPLIES			\$0.00	\$0.00	\$8.62	\$17.20	\$8.62	\$17.20
SOFTWARE	5570	01	\$0.00	\$0.00	\$35.52	\$68.95	\$35.52	\$68.95
TOTAL SOFTWARE			\$0.00	\$0.00	\$35.52	\$68.95	\$35.52	\$68.95
NON CAPITAL DATA PROCESS	5580	02	\$0.00	\$0.00	\$0.00	\$13.57	\$0.00	\$13.57
TOTAL NON CAPITAL DATA PROCESSING EQ			\$0.00	\$0.00	\$0.00	\$13.57	\$0.00	\$13.57
ENFORCEMENT SUPPLIES/INV	5730	02	\$0.00	\$0.00	\$5.94	\$5.94	\$5.94	\$5.94
TOTAL ENFORCEMENT SUPPLIES			\$0.00	\$0.00	\$5.94	\$5.94	\$5.94	\$5.94

IBOL - Financial Summary Report

COU EXPENSES	Account	Sub	Fiscal Month 3				Fiscal Year 2004	
			Direct MTD	Direct YTD	Indirect MTD	Indirect YTD	Total MTD	Total YTD
ALL LIABILITY	5760	01	\$0.00	\$0.00	\$0.00	\$47.16	\$0.00	\$47.16
TOTAL ALL LIABILITY			\$0.00	\$0.00	\$0.00	\$47.16	\$0.00	\$47.16
AUTO PHYSICAL DAMAGE	5780	01	\$0.00	\$0.00	\$0.00	\$4.56	\$0.00	\$4.56
TOTAL AUTO PHYSICAL DAMAGE			\$0.00	\$0.00	\$0.00	\$4.56	\$0.00	\$4.56
PROPERTY INSURANCE	5790	01	\$0.00	\$0.00	\$0.00	\$7.49	\$0.00	\$7.49
TOTAL PROPERTY INSURANCE			\$0.00	\$0.00	\$0.00	\$7.49	\$0.00	\$7.49
OTHER INSURANCE	5799	01	\$0.00	\$0.00	\$0.00	\$4.71	\$0.00	\$4.71
TOTAL OTHER INSURANCE			\$0.00	\$0.00	\$0.00	\$4.71	\$0.00	\$4.71
OFFICE EQUIPMENT	5915	01	\$0.00	\$0.00	\$41.26	\$121.97	\$41.26	\$121.97
TOTAL OFFICE EQUIPMENT RENTAL			\$0.00	\$0.00	\$41.26	\$121.97	\$41.26	\$121.97
OFFICE SPACE RENTAL	5925	01	\$0.00	\$0.00	\$0.00	\$3,973.79	\$0.00	\$3,973.79
TOTAL OFFICE SPACE RENTAL			\$0.00	\$0.00	\$0.00	\$3,973.79	\$0.00	\$3,973.79
GOVERNMENT OVERHEAD-EIS	5982	01	\$0.00	\$0.00	\$0.00	\$1,058.63	\$0.00	\$1,058.63
GOVERNMENT OVERHEAD MISC.	5982	04	\$0.00	\$0.00	\$0.00	\$18.29	\$0.00	\$18.29
GOVERNMENT OVERHEAD -	5982	05	\$0.00	\$0.00	\$0.00	\$135.15	\$0.00	\$135.15
TOTAL GOVERNMENT OVERHEAD			\$0.00	\$0.00	\$0.00	\$1,212.07	\$0.00	\$1,212.07
ADMIN RULE EXPENSE	5984	01	\$0.00	\$0.00	\$0.00	\$14.18	\$0.00	\$14.18
ADMIN RULE EXPENSE	5984	03	\$0.00	\$616.00	\$0.00	\$0.00	\$0.00	\$616.00
TOTAL ADMINISTRATIVE RULE EXPENSE			\$0.00	\$616.00	\$0.00	\$14.18	\$0.00	\$630.18
NON STATE EMPLOYEE 1099	5989	01	\$0.00	\$0.00	\$2.12	\$2.12	\$2.12	\$2.12
TOTAL NON STATE EMPLOYEE 1099 EXPENS			\$0.00	\$0.00	\$2.12	\$2.12	\$2.12	\$2.12
AWARDS AND RECOGNITION	5991	01	\$0.00	\$0.00	\$0.00	\$2.02	\$0.00	\$2.02
TOTAL AWARDS AND RECOGNITION			\$0.00	\$0.00	\$0.00	\$2.02	\$0.00	\$2.02
EXAMS PASS THROUGH ACCOUNT	7599	01	\$1,520.00	\$1,520.00	\$0.00	\$0.00	\$1,520.00	\$1,520.00
TOTAL OTHER MISC PAYMENTS AS AGENT			\$1,520.00	\$1,520.00	\$0.00	\$0.00	\$1,520.00	\$1,520.00
TOTAL EXPENSES			\$6,473.17	\$15,920.29	\$3,298.86	\$17,340.18	\$9,772.03	\$33,260.47
BOARD TOTAL			(\$3,866.17)	\$9,810.71	(\$3,298.86)	(\$17,340.05)	(\$7,165.03)	(\$7,529.34)
CASH SUMMARY	Beginning Cash		Transfers		Revenue		Expenses	Ending Cash
\$0.00			\$114,851.48					+
-			+					\$25,731.13
\$107,322.14			\$33,260.47					=